



STUDENT DONATION DRIVE PACKET

For Students Seeking to Earn Service-Learning Hours

Why collect donations for the Jefferson SPCA?

The Jefferson SPCA works every day to improve the lives of animals in our community. We rescue, care for, and find homes for pets in need—many of whom come from open-intake shelters in Jefferson Parish. Some we get from our team of volunteers working in the community trapping cats to prevent suffering of overpopulation. Every donation helps us provide food, medical care, enrichment, and comfort to the animals we serve.

This isn't just about checking off service hours—it's about doing something that matters. The animals don't care who bought the supplies—they care that someone showed up. Want to make an even bigger impact? Volunteer. Start a donation drive. Visit us. We promise it'll mean more than you think.

Student Donation Drive for Service Hours

How to do a Donation Drive for Service Hours:

1. Ask permission from your parents.
2. Print out the Donation Drive for Students Registration Form.
3. Print out the Donation Drive Hours Log to help you keep track of the tasks you perform.
4. Decide which items you would like to collect (see Hours Earned for Donated Items for a list of items needed).
5. Decide when, where, and from whom you will ask for donations.
6. Make fliers and posters advertising your donation collection.
7. Ask people to donate needed items - advertise at school, church or temple, ask your friends, family, neighbors, local businesses, etc. Be sure to log all of your activity!
8. When your donation collection is over, please take a photo of you with all the items you collected and attach it to the form.
9. Fill out the Community Service Project Reflection Questions in this packet. Then ask a parent to email Rachel@jeffersonSPCA.org to arrange a time and date to drop off your donations. If you send scans of all the paperwork once complete via email as well, the letter of documentation can be prepared prior to drop off to make the process easier. Remember to bring your completed paperwork with you when you drop off donations.

**** Please note: Drop Off will be at Jefferson Feed, 4421 Jefferson Hwy., Jefferson, LA 70121. The Jefferson SPCA is inside of Jefferson Feed.**

Have questions? Email Rachel at rachel@jeffersonSPCA.org
Thank you!

Donation Drive for Students Registration Form

Please Print Neatly!

Student's Name: _____ Age: _____

Grade Level: _____ School: _____

Parent/Guardian's Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Parent's Email: _____

Parent Guardian to complete. By signing below, I agree that:

- My child has my permission to participate in this fundraising activity.
- I understand that my child will only receive credit for items listed on the Hours Earned for Donated Items sheet.
- I will ensure that my child has this form, the Donation Drive Hours Log and Community Service Project Reflection Questions filled out completely before the donation drop-off.
- **I understand that I need to have an appointment set up with the coordinator before dropping off.**

Signed,

Parent/Guardian Signature

Date

Hours Earned for Donated Items

Item	Amount of Items	Hours Earned
Oxbow Rabbit Treats	5 – 3oz bags	1 hour
KMR (Kitten Milk Replacer)	1 – 12oz. can of powder	1.75 hours
Fancy Feast Kitten Pate	1 – 24 pack of 3oz cans	1.25 hours
Oxbox Alfalfa Hay - Babies	1 – 9lb Box	2 hours
Bunny Grass Woven Beds	1 – 18 pack	1.5 hours
Fancy Feast Seafood Pate	1 – 24 pack of 3oz cans	1.25 hours
Dry Cat Food – Cat Chow, Friskies, Meow Mix, Kit & Kaboodle	1 – 15lb bag or larger	1 hour
Chewy Clumping Litter - Unscented	1 – 40lb bag	1 hour
1 mL Syringe w/o Needle with caps	200 (2 boxes of 100)	1.5 hours
Royal Canin Mother & Baby Cat Wet Food	24 – 5.1 oz cans	4 hours
Fussie Cat - Puree Tube Snacks – Tuna 10 Flavors	50 count pack	2.5 hours
Greenies Pill Pockets – Hickory Flavor Only	1 – 60 Dog Treats	1 hour
Rabbit Stacking Cups	3 – 8pcs stacking cups for Rabbits	1 hour
PupiBoo Washable Pee Pads – Blue or Green	1 – 72x72 Inch Pad	2.5 hours
Paper Towels	12-15 rolls (Sam's Club, Orange Package is great!)	1 hour
Rabbit Tunnels	1 – tunnel	.5 hour
Oxbow Western Timothy Hay – Daily Use For Adults	1 – 9lb box	1.5 hours

