



## **STUDENT DONATION DRIVE PACKET**

For Students Seeking to Earn Service-Learning Hours

Why collect donations for the Jefferson SPCA? The JSPCA supports the Jefferson Protection & Animal Welfare Services (JPAWS), an open intake animal shelter with locations in Harahan and Harvey. We depend on the community to help us get the supplies we need to help care for the thousands of pets the shelter receives each year. Without this generous support, we simply could not continue to help all the animals that we do.

### **Student Donation Drive for Service Hours**

How to do a Donation Drive for Service Hours:

1. Ask permission from your parents.
2. Print out the Donation Drive for Students Registration Form.
3. Print out the Donation Drive Hours Log to help you keep track of the tasks you perform.
4. Decide which items you would like to collect (see Hours Earned for Donated Items for a list of items needed).
5. Decide when, where, and from whom you will ask for donations.
6. Make fliers and posters advertising your donation collection.
7. Ask people to donate needed items - advertise at school, church or temple, ask your friends, family, neighbors, local businesses, etc. Be sure to log all of your activity!
8. When your donation collection is over, please take a photo of you with all the items you collected and attach it to the form.
9. Fill out the Community Service Project Reflection Questions in this packet. Then ask a parent to email [Rachel@jeffersonSPCA.org](mailto:Rachel@jeffersonSPCA.org) to arrange a time and date to drop off your donations. Remember to bring your completed paperwork with you when you drop off donations. After all paperwork and donations are verified as received, a Letter of Documentation will be emailed to you within 10 business days of the drop-off.

\*\* Please note: Drop Off will be at Jefferson Feed, 4421 Jefferson Hwy., Jefferson, LA 70121. The Jefferson SPCA is inside of Jefferson Feed.

Have questions? Email Rachel at [rachel@jeffersonSPCA.org](mailto:rachel@jeffersonSPCA.org)  
Thank you!

## Donation Drive for Students Registration Form

Please Print Neatly!

Student's Name: \_\_\_\_\_ Age: \_\_\_\_\_

Grade Level: \_\_\_\_\_ School: \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Parent's Email: \_\_\_\_\_

Parent Guardian to complete. By signing below, I agree that:

- My child has my permission to participate in this fundraising activity.
- I understand that my child will only receive credit for items listed on the Hours Earned for Donated Items sheet.
- I will ensure that my child has this form, the Donation Drive Hours Log and Community Service Project Reflection Questions filled out completely before the donation drop-off.
- I understand that I need to have an appointment set up with the coordinator before dropping off.

Signed,

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

## Hours Earned for Donated Items

Item	Amount of Items	Hours Earned
Paper Towels	12-15 rolls (Sam's Club, Orange Package is great!)	1 hour
Clorox Disinfecting Wipes	3 canisters (at least 75/ct each)	1 hour
Cat Nip	3 – 2 oz. container	1 hour
Cat Treats	2 – 16oz. containers or multiple packs equivalent to 32oz.	1 hour
KMR (Kitten Milk Replacer)	1 – 12oz. can of powder	1.25 hour
Fancy Feast Seafood Pate	2 packs of 12 - 3oz. cans	1 hour
TrizChlor 4 Dog Shampoo	1 – 8 oz. bottle	1 hour
Cat Scratching Pad	2 large rectangular pads	1 hour
Cat Toys	3 packs of assorted cat balls/mice	1 hour
Tidy Cats Clay Cat Litter – Non Clumping	2 – 40lb bags	1.25 hours
Dry Cat Food – Cat Chow, Friskies, Meow Mix, Kit & Kaboodle	1 – 15lb bag or larger	1 hour
Canned Pumpkin – no sugar	8 – 15oz cans	1 hour
Fortiflora Probiotics for Cats	1 box – 30 packets	1.5 hours
1 mL Syringe w/o Needle	200 (2 boxes of 100)	1 hour
Peanut Butter	9 – 16 oz jars	1 hour
Royal Canin Mother & Baby Cat Wet Food	24 – 5.1 oz cans	2.5 hours

Other needed items may be acceptable at the discretion of the Programs Director, but please try to stick to the above list.

# Donation Drive Hours Log

Print more than one, if needed.

Date	Type of Item(s) Collected	Sources	Number of Items Collected	Hours Earned
<b>Total Number of Hours Earned:</b>				

I hereby confirm that my child worked a total of \_\_\_\_\_ hours on his or her donation drive project.

\_\_\_\_\_  
Parent's Signature

# Jefferson SPCA

## Service Project Reflection Questions

Instructions: Please choose THREE questions to answer fully and thoughtfully.

Please write clearly. Use additional paper if necessary.

(A minimum of 3 complete sentences per answer.)

1. Please describe in detail the fundraising/donation collection service project that you did.
2. What were the most difficult or satisfying parts of your project? Why?
3. How can you continue to help the Jefferson SPCA and the homeless animals?
4. Complete this sentence: Because of my community service project, I am....